



CREDIT APPLICATION FORM

Custom Printed Graphics

Date: _____ Company Name: _____

DBA: _____

Street Address: _____

City: _____ State: _____ ZIP Code: _____

Accts. Payable Contact Name: _____ Accts. Payable Email: _____

Phone #: _____ Fax #: _____ Accts. Payable Email For Invoices: _____

Billing Address If Different: _____

Federal ID #: _____ Subject to Sales Tax: YES NO

Type of Sales Exemption: Industrial Processing Resale Other (describe): _____

Number of Years in Business: _____ Number of Years in Present Management: _____ Amount of Credit Requested: \$ _____

TRADE REFERENCES

1) Company Name: _____ Contact: _____

Street Address: _____

City: _____ State: _____ ZIP Code: _____

Email: _____ Phone #: _____ Fax #: _____

2) Company Name: _____ Contact: _____

Street Address: _____

City: _____ State: _____ ZIP Code: _____

Email: _____ Phone #: _____ Fax #: _____

3) Company Name: _____ Contact: _____

Street Address: _____

City: _____ State: _____ ZIP Code: _____

Email: _____ Phone #: _____ Fax #: _____

4) Company Name: _____ Contact: _____

Street Address: _____

City: _____ State: _____ ZIP Code: _____

Email: _____ Phone #: _____ Fax #: _____

If you are a Michigan based company and tax exempt, please fill out the **MI Sales Tax Exempt Form** provided with this application.

AGREEMENT

1. Applicant agrees to pay within 30 days of date on invoice. Otherwise, a 1.5% service charge will be assessed.
 2. The applicant agrees to pay for all costs of collecting or attempting to collect or secure this debt.
 3. By submitting this application, you authorize S1D to make inquiries into the banking and business/trade references that you have supplied.
- I authorize Source One Digital to process credit application/account whether for credit card payment and/or terms. I have read and agree to terms of sale and conditions.

Signature: _____ Date: _____

Print Name: _____ Owner CEO President





EMAIL INVOICE

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Dear Valued Customer:

We have found that with the progressions happening in many companies, email has become a common way of communicating. As a result, it has become more efficient and timely to email invoices. Source One Digital would like to request the opportunity to email invoices to your company. If you would be interested in setting up your invoices and statements to be emailed, please fill out the information requested below.

COMPANY NAME: _____

CONTACT NAME: _____

EMAIL ADDRESS: _____

EMAIL ADDRESS: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

ALTERNATE CONTACT INFO (OPTIONAL)

CONTACT NAME: _____

PHONE NUMBER: _____

Signature: _____ Date: _____

- EMAIL INVOICE FOR THIS ORDER ONLY
- EMAIL ALL FUTURE INVOICES

Please return this form to your sales representative along with all other required forms, or fax to 231-799-4099. We appreciate the opportunity to do business with you, and look forward to your response.

Sincerely,
Source One Digital





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TERMS OF SALE

In consideration of the sale of services and products by Source One Digital, to us, as purchaser, we agree:

1. That the terms and conditions of the purchase are established by the invoice of Source One Digital and we agree to pay all charges in accordance with the terms of invoice. If we send our purchase order, acceptance, or any other document, containing additional or contrary terms or conditions, those additional and contrary terms or conditions shall not be deemed part of the terms and conditions of sale unless specifically agreed to in writing by Source One Digital.
2. We agree to pay the invoice of Source One Digital within ten (10) days from the date of each invoice, without discount. We understand that a time-price differential charge of one and one-half percent (1.5%) per month will accrue on all balances unpaid ten (10) days after the invoice date.
3. If services and products are sold by Source One Digital according to specifications furnished by us, we agree to indemnify and hold Source One Digital, LLC. harmless from and against any loss, liability, claims, suits or demands (including attorney fees and costs) caused by, arising out of, or relating to alleged infringement on patents, trademarks, or any proprietary rights of others.
4. In no event including in the case of a claim of negligence, shall Source One Digital be liable for incidental or consequential damages. The exclusive liability of Source One Digital for any and all losses and damages resulting from any cause whatsoever, including negligence, shall in no event exceed the invoice price for the services and products.
5. Unless otherwise agreed in writing, Source One Digital makes no warranties, express or implied, as to the design, compliance with specifications, merchantability, fitness for a particular purpose, or any other matter, even though such purpose or other matter may be known by Source One Digital. None of Source One Digital employees or agents have any authority to bind Source One Digital to any affirmation, representation, or warranty, unless the affirmation, representation or warranty is clearly contained in writing in the invoice.



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